

**Board of Education  
Regular Business Meeting  
3015 West 163<sup>rd</sup> Street**

**Prairie-Hills Elementary School District 144  
Annex Board Room  
Markham, IL 60428**

**June 17, 2024**

**A. Call to Order and Pledge of Allegiance (2:220)**

President Dickerson called the meeting to order at 5:00p.m.

**B. Roll Call (2:220)**

The following members were present: Ms. Aubry Crain, Dr. Sylinda Musaindapo, Ms. Sharron Davis, Ms. Yvette Black (virtual), and Ms. Joyce Dickerson. The following members were absent: Ms. Carlene Matthews and Ms. Vicki Walker.

Also present were: Dr. Kinasha Brown, Superintendent, Ms. Sheryl Coleman, Chief School Business Official, Leonard Hill, Director of Techonolgy, Dr. Dominique Moore, Director of Human Resources and Dr. Sophia Jones-Redmond, Director of Student Services.

**C. Approval of Minutes (2:220)**

**C1. Approve Regular Board Meeting Minutes- May 20, 2024**

Dr. Musaindapo moved and it was seconded by Ms. Davis to Approve the minutes of the May 20, 2024 Regular Business Meeting. On roll call the following members voted aye: Dr. Musaindapo, Ms. Black (virtual), Ms. Davis, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

**C2. Approve Special Meeting Minutes- June 3, 2024**

Ms. Davis moved and it was seconded by Ms. Black to Approve the minutes of the June 3, 2024 Special Meeting. On roll call the following members voted aye: Ms. Black (virtual), Dr. Musaindapo, Ms. Davis, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

**C3. Approve Work Session Minutes- June 3, 2024**

Ms. Davis moved and it was seconded by Ms. Crain to Approve the minutes of the June 3, 2024 Work Session. On roll call the following members voted aye: Ms. Black (virtual), Dr. Musaindapo, Ms. Davis, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

**D. Presidents Report (2:110)**

President Dickerson commented on the 2024 Board Retreat, as well as, announced that the District has received the reimbursement check from the Foundation for Excellence.

**E. Superintendents Report (8:10)**

Dr. Brown began her report by sharing that there has been 1102 students registered to date; up from 300 students last year this same time. Dr. Brown commented that she is anticipating many more before the start date of August 21<sup>st</sup>. Next, Dr. Brown announced to the Board that she is along with the Senior Leadership Team will be introducing proposals for the LIT in the Hills Initiative, Family Engagement Center, and the Human Resources Culture and Climate of Unity Event in July. Each respective project being in its planning phase.

**F. Board of Education- Action Items (2:10 & 2:20)**

Dr. Musaindapo moved and it was seconded by Ms. Davis to create a consent agenda for items F1, F4, F5, and F6. On roll call the following members voted aye: Ms. Black (virtual),

Ms. Davis, Ms. Crain, Dr. Musaindapo, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

Dr. Musaindapo moved and it was seconded by Ms. Davis to approve the consent agenda for items F1, F4, F5, and F6. On roll call the following members voted aye: Ms. Black (virtual), Ms. Davis, Ms. Crain, Dr. Musaindapo, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

**F1. Approve the 2024 Board Agreement**

Approved on Consent.

**F2. Approve 2024-2025 Board Meeting Dates**

Ms. Davis moved and it was seconded by Dr. Musaindapo to Approve the 2024-2025 Board Meeting Dates. On roll call the following members voted aye: Ms. Crain, Ms. Davis, Dr. Musaindapo, Ms. Black (virtual), and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

**F3. Approve FY25 Administrative Contracts**

Ms. Davis moved and it was seconded by Dr. Musaindapo to table FY25 Administrative Contracts for discussion in executive session. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Black (virtual), and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

*Ms. Matthews arrived at 5:17pm.*

Ms. Davis moved and it was seconded by Dr. Musaindapo to untable FY25 Administrative Contracts. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, and Ms. Dickerson. Nays: Ms. Black (virtual). Absent: Ms. Walker.

**Motion Carried**

Dr. Musaindapo moved and it was seconded by Ms. Matthews to Approve the FY25 Administrative Contracts with amendments as discussed in executive session. On roll call the following members voted aye: Ms. Crain, Ms. Matthews, Dr. Musaindapo, Ms. Davis, Ms. Black (virtual), and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

**F4. Approve Policy 7:60 Residency Statute**

Approved on Consent.

**F5. Approve PSI eColor Printer**

Approved on Consent.

**F6. Approve FY25 Online Subscription Renewals- Part 1**

Approved on Consent.

**G. Audience Participation (2:200)**

Ms. Davis moved and it was seconded by Ms. Matthews to open audience participation. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Black, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

Members of the audience were allowed to address the Board with comments and concerns they may have had related to the District and/or their school building. Each participant is given 2 minutes.

Ms. Davis moved and it was seconded by Ms. Matthews to close audience participation. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Black, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

## **H. Administration – Action Reports (2:20)**

### **H1. Approve Personnel Recommendations**

Ms. Davis moved and it was seconded by Dr. Musaindapo to table the Personnel Recommendations for discussion in executive session. On roll call the following members voted aye: Ms. Black (virtual), Ms. Davis, Ms. Crain, Dr. Musaindapo, and Ms. Dickerson. Nays: None. Absent: Ms. Matthews and Ms. Walker.

**Motion Carried**

Dr. Musaindapo moved and it was seconded by Ms. Crain to untable the Personnel Recommendations. On roll call the following members voted aye: Ms. Matthews, Dr. Musaindapo, Ms. Black (virtual), Ms. Davis, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Davis to Approve the Personnel Recommendations. On roll call the following members voted aye: Dr. Musaindapo, Ms. Black (virtual), Ms. Davis, Ms. Crain, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

### **H2. Approval to Remove the FY25 LTC Contract**

Dr. Musaindapo moved and it was seconded by Ms. Davis to remove the LTC Contract from the agenda for further review by the Superintendent. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Black (virtual), and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

### **H3. Approve Professional Assignment Request**

Ms. Matthews moved and it was seconded by Ms. Davis to Approve the Professional Assignment Requests. On roll call the following members voted aye: Ms. Crain, Dr. Musaindapo, Ms. Black (virtual), Ms. Davis, and Ms. Dickerson. Nays: Ms. Matthews. Absent: Ms. Walker.

**Motion Carried**

### **H4. Approve Invoices**

Ms. Davis moved and it was seconded by Dr. Musaindapo to approve the June 17, 2024, Main invoices, as well as, the June 4<sup>th</sup> and May 22<sup>nd</sup> supplemental invoices. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Black (virtual), and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-17-24	Education	\$1,086,942.17
6-17-24	Operations and Maintenance	\$221,629.61

6-17-24	Debt Services	\$ 8,853.69
6-17-24	Transportation	\$152,039.94
6-17-24	Capital Projects	<u>\$162,243.64</u>
<b>Total:</b>		<b>\$1,631,709.05</b>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-4-24	Education	\$ 218,012.48
6-4-24	Operations and Maintenance	1,092.11
6-4-24	Transportation	<u>2,380.00</u>
<b>Total:</b>		<b>\$221,484.59</b>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-22-24	Education	\$ 87,362.04
5-22-24	Operations and Maintenance	<u>4,528.37</u>
<b>Total:</b>		<b>\$ 91,890.41</b>

#### **H5. Approve Payroll and Benefits**

Ms. Davis moved and it was seconded by Dr. Musaindapo to approve the May 15<sup>th</sup> and 31<sup>st</sup>, 2024 regular payroll, as well as, the June 6<sup>th</sup> supplemental payrolls. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Black, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

		<b>Motion Carried</b>
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-15-24	Net	\$685,549.12
5-15-24	Liabilities	<u>\$435,000.30</u>
<b>Total:</b>		<b>\$1,120,524.42</b>
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-31-24	Net	\$660,854.61
5-31-24	Liabilities	<u>\$390,765.07</u>
<b>Total:</b>		<b>\$1,051,619.68</b>
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-15-24	Net	\$ 90,792.00
5-15-24	Liabilities	<u>\$ 40,702.43</u>
<b>Total:</b>		<b>\$ 131,494.43</b>
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-06-24	Net	\$ 1,784.83
6-06-24	Liabilities	<u>\$ 911.83</u>
<b>Total:</b>		<b>\$ 2,696.66</b>

#### **J. Administration – Information Reports (3:50)**

##### **1. Business Affairs**

Ms. Coleman shared with the Board that the Single Phase Audit, as well as, the Highlands Elementary demolition has been completed. The remainder of the Business Affairs report, as well as, the Buildings and Grounds reports was as presented.

##### **2. Curriculum Instruction and Technology**

The C & I report was as presented.

##### **3. Human Resources**

Dr. Moore shared with the Board that in honor of National Decision Day the District wore their college paraphenelia to promote college readiness. Dr. Moore also stated that hiring for vacancy is on a steady incline and is positive we will fill most if not all vacancy before the 2024-25 school year begin. The remainder of the Human Resources report was as presented. The Food Services Department report was as presented.

**4. Student Services**

Dr. Redmond presented each Board member with a backpack stating these were the actual backpacks that every Pre-k student received at the End of the Year Pre-K Event. The Student Services report was as presented.

**5. Technology Update**

Mr. Hill's Technology report was as presented.

**K. Executive Session (2:200)**

Dr. Musaindapo moved and it was seconded by Ms. Davis to go into Executive Session. On roll call the following members voted aye: Ms. Crain, Ms. Matthews, Dr. Musaindapo, Ms. Black (virtual), Ms. Davis, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried 6:05p.m.**

Dr. Musaindapo moved and it was seconded by Ms. Davis to adjourn Executive Session. On roll call the following members voted aye: Ms. Black (virtual), Dr. Musaindapo, Ms. Crain, Ms. Davis, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

**Motion Carried 6:45p.m.**

**L. Adjournment (2:200)**

Ms. Matthews moved and it was seconded by Ms. Davis to adjourn the June 17, 2024 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Ms. Walker.

**Motion Carried 6:55 pm**

**Submitted by:**

**Ms. Joyce Dickerson, President**

**Ms. Aubry Crain, Secretary**